



KENTUCKY BOARD OF NURSING
312 Whittington Pky, Suite 300
Louisville, KY 40222-5172
800-305-2042 or 502-429-3300
Fax: 502-429-3311
Internet: kbn.ky.gov

KNAR DATA ROSTER DOWNLOAD REQUEST FORM

Recently you inquired about the names and addresses for the Nurse Aide Registry in Kentucky. Names and addresses will be released per your written request, if possible. Please review the information below and complete the KBN form (IM-002) as precisely as possible.

1. The \$480 base fee must be included with the order form. Orders will not be completed without the fee.
2. **APPROXIMATELY 4 to 6 WEEKS MAY BE NEEDED TO PROCESS REQUEST CONTINGENT UPON COMPUTER TIME AVAILABILITY.**
3. PLEASE NOTE: The names and addresses supplied by this agency reflect the most current information available. However, as Nurse Aides are responsible for updating information, the accuracy of data on file cannot be guaranteed by this agency.

Please complete the enclosed form and return it with the \$480 base fee payable to the Kentucky Board of Nursing (address listed above). Orders will be sent via email unless otherwise indicated. If you prefer another method of shipment, you must indicate which method on the bottom of the order form.

Should you have additional questions, please contact Darlene Chilton, 502-429-3343, or Sandeep Reddy, 502-429-3300, Ext. 249, at the KBN office.

KNAR DATA ROSTER DOWNLOAD REQUEST FORM (State Registered Nurse Aides, Nurse Aide Registry)

ORGANIZATION NAME _____ PHONE _____

ADDRESS _____
STREET

CITY _____ STATE _____ ZIP _____

CONTACT NAME _____ SIGNATURE _____

EMAIL ADDRESS _____ **Note: Email is the preferred method of shipment**

Check the appropriate boxes. **The \$480 BASE FEE MUST ACCOMPANY THIS FORM.** Allow up to 6 weeks for processing.

1. **FORMATS:** Semicolon Delimited ☐ Fixed Length ☐

2. FULL ☐
(Base Cost = \$480)
(Over 20,000 names) **There are over 30,000 active records in the SRNA database, consequently, the base fee is for a full listing.**

3. **NURSE AIDE STATUS:** Current, Active ☐

NOTE: Inactive records number in the thousands and contain a high volume of inaccurate addresses, therefore, inactive records are available only by special request.

4. **SORT BY:** Zip Code Order ☐ Last Name Order ☐ State, Last Name Order ☐

5. **ANTICIPATED COMPLETION DATE: ALLOW 4-6 WEEKS FOR DELIVERY**

6. **SHIPMENT: ORDERS WILL BE SENT VIA EMAIL UNLESS OTHERWISE INDICATED. IF YOU NEED THE ORDER SHIPPED BY A METHOD OTHER THAN EMAIL, INDICATE WHICH METHOD BELOW.**

Ship to Address Below <input type="checkbox"/>	Customer Pickup <input type="checkbox"/>
Address: _____	
